



# CHARLTON HOUSE INDEPENDENT SCHOOL

*Love One Another*

## UNIFORM POLICY

*The term 'School' throughout this Policy refers to  
Charlton House Independent School.*

### Introduction

The Governors of Charlton House Independent School believe that smart attire is an essential part of the ethos of the School.

All students are required to wear School uniform. In determining the uniform, the School will seek the views of staff, and pupils. Their views will be considered and taken into account.

The School Clothing Regulations are as follows.

The School reserves the right in all these matters to decide what is and what is not acceptable. If parents or pupils require further clarification on any of the regulations below they should contact the School.

### General appearance

- Full uniform should be worn to and from School at all times unless the Head Teacher has decided otherwise.
- Appearance must in all respects be clean and smart. They must not be unclean or in a poor state of repair.
- Pupils are required to wear School uniform on all School occasions, unless directed otherwise.
- Summer uniform may be worn from the start of the Easter term up until October half-term.
- Footwear and outdoor clothing must be in keeping with these general principles.
- Garments worn under shirts or blouses must be plain white and not visible above the shirt/blouse collar, below the end of the sleeve or the bottom of the blouse.
- All clothing and other items must be clearly marked with the owner's name.
- Hair should appear neat and tidy at all times. Hair colour must look natural. Boys hair must be neat, suitably styled and off the collar. However, shaved heads are not acceptable and hair should be no shorter than grade 2.
- Skirts and trousers should be worn around the waist.
- The only item of Jewellery allowed is a watch and **small** stud earrings. Earrings must not be worn on PE days.
- Nails must not be coloured.

### General dress for boys

	Notes
Navy blue Blazer	Embroidered school badge available to purchase from the uniform shop to be sewn on to the breast pocket.
School tie	Red with blue stipe – available to purchase from the uniform shop.
Sleeveless Sweater - red with blue trim	Sleeveless Sweater - red with blue trim available from the uniform shop.
White shirt. Long sleeve for winter. Short sleeve for summer.	Must be properly tailored, suitable for wearing with a tie and worn tucked in at all times. Top button must be fastened.
Plain, <b>charcoal</b> grey trousers	Must be <b>charcoal</b> in colour.
Plain charcoal ankle socks	To be worn with trousers (Winter ) or shorts (Summer).
Plain black shoes*	Extravagant styles, trainers or suede should not be worn.

### General dress for girls

	Notes
Navy blue blazer	Embroidered school badge available to purchase from the uniform shop to be sewn on to the breast pocket.
White Rever collar blouse	Winter – long sleeves. Summer – short sleeves.
Pinafore -Red and Navy tartan.	Navy and red tartan pinafore. Reception – Year 2 available from the uniform shop.
Skirt- Navy and red tartan	Navy and red tartan skirt – Yr 3–Year 6, available from the uniform shop.
Red cardigan with blue stripe	Red v neck with blue stripe available from the uniform shop.
Socks or tights	Navy blue cotton tights or plain navy long socks.
Plain black shoes	Must be suitable for School use. Extravagant styles, trainers or suede should not be worn.

### Summer uniform

Prep Yr R - Y6 girls will wear a light blue and white striped with red trip summer dress, red cardigan and **short** white socks.

Yr R - 4 boys will wear charcoal grey shorts with charcoal grey ankle socks and short sleeve white shirts  
Yr 5 & 6 boys may wear short or long trousers with a short sleeve shirt. Charcoal ankle socks with shorts.

For summer uniform boys may be given permission from the Headteacher to remove their blazer and tie. The top button of their shirt may be undone when the tie is not worn. Shirts should remain tucked in. A blazer may not be worn without a tie.

For summer uniform girls may be given permission from the Headteacher to remove their blazer.

## Physical education and games

### Boys and Girls

	Notes
Training shoes *	White trainers or plimsoles. Non marking soles.
Short navy socks	PE and Games.
Red polo shirts	
Navy blue shorts	
Tracksuit	Plain Navy sweatshirt and navy joggers. <b>No hoodies.</b>

**Further information:** Any parent in doubt about the above items should consult the School.

### Responsibilities

It is the Headteacher's responsibility to ensure that School Uniform is implemented and maintained. The Headteacher will also determine any questions of compliance with the regulations.

All members of staff have a responsibility to ensure students comply with the Clothing Regulations. Members of staff should report a pupil to his or her class teacher for non-compliance with the regulations.

If a pupil is required for reasons relating to their religion to wear an item or to adopt an appearance that might be interpreted as being in contravention of these regulations, the Headteacher will consider the circumstance on receipt of a written communication from a person of authority in the religious community. However, the face is required to be visible at all times. Variations to uniform will also be considered on receipt of medical advice.

### Sanctions

For breaches to the uniform regulations the school will inform the parents/carer. The pupil may also be asked to leave the School premises to remedy the breach. This should be for no longer than is necessary to remedy the breach. This will not be considered to be exclusion but an authorised absence. However, if the pupil continues to breach uniform rules this will become a disciplinary issue and appropriate action will be taken including, if required, suspension or exclusion.

#### Breaches of the Clothing Regulations

Examples of minor breaches of the Clothing Regulations are:

- Top button undone
- Wrong colour socks
- Shirt untucked
- Skirt too short or improperly worn
- Incorrect blouse
- Jewellery worn other than one pair of small ear studs
- Undergarments or overtly visible
- Ill-fitting shoes
- Long hair (boys)
- Coloured nails
- Incorrect PE or Games kit

Examples of major breaches of the Clothing Regulations are:

- Unnatural hair colouring
- Offensive clothing

## Boy's Winter Uniform



Navy blazer. Embroidered badge to be sewn on - available from the uniform shop.



**Charcoal** trousers



V neck slip over available from the uniform shop.



White Shirt - Winter

## Girl's Winter Uniform



Girl's navy blazer. Embroidered badge to be sewn on - available from the uniform shop.



Navy and red tartan pinafore - Yr R-2  
available from the uniform shop.



Navy and red tartan skirt – Yr 3–Year 6, available  
from the uniform shop.



Girl's red with navy stripe cardigan  
available from the uniform shop.



Long sleeved white blouse – Rever collar

**PE & Games Boy's and Girl's.**



Navy blue shorts



Red polo shirt



Navy blue sweat shirt. No hoodies.



Plain navy blue jogging bottom

## Summer Dress



Light blue and white striped dress with red trim available from the uniform shop.



Short sleeve Rever collar



Charcoal shorts



short sleeve shirt



Elastic fastening = £5.99  
Clip on fastening = £7.99



Sew on  
Embroidered badge  
= £4.00

**Ties and badges are available from the uniform shop.**

**Please note that the uniform shop can only accept cash.**